

	DEPARTMENT OF PUBLIC SAFETY	EFFECTIVE DATE: DEC 01 2009	POLICY NO.: COR.07.02
	CORRECTIONS ADMINISTRATION POLICY AND PROCEDURES	SUPERSEDES (Policy No. & Date): 493.07.02 & 03/20/92	
	SUBJECT: VEHICLE OPERATION – INMATE SAFETY PRECAUTIONS		Page 1 of 3

1.0 PURPOSE

To establish safety guidelines for the transport of inmates in State vehicles.

2.0 REFERENCE

- .1 Hawaii Revised Statutes (HRS), Section 26-14.6, Department of Public Safety (PSD).
- .2 HRS 353C-2, Director of Public Safety, Powers and Duties.
- .3 American Corrections Association (ACA), Guidelines for the Development of a Security Program, 3rd edition.

3.0 POLICY

- .1 Employees responsible for transporting inmates shall not operate any vehicle until all inmates are seated in a safe position with seat belts properly secured where applicable in the vehicle. Drivers shall ensure that at all times, while the vehicle is in motion, inmates remain seated in a safe position. All loose items will be secured before the vehicle is in motion.
- .2 Inmates, when being transported on or off facility property in a truck, shall sit at all times on the truck bed while it is in motion. Sitting on sideboards, fenders, tailgates, on top of loads, or standing in the truck while it is in motion is prohibited. This policy shall also apply to departmental employees who accompany inmates in the truck. Inmates will not be transported under any circumstances in trucks or other vehicles, which contain unsecured cargo, tools or other items that could cause injury or shift while the vehicle is in motion.
- .3 No State vehicles shall be used for the transport of inmates if any occupant restraint system in the vehicle has been removed, altered, or otherwise made inoperative. Any vehicle restraint system found removed, altered, or inoperative shall be reported to the appropriate authority for corrective actions.
- .4 Inmate drivers of State vehicles shall check the restraint system for proper operation prior to operating the vehicle and shall keep the restraint secure about their body at all times while the vehicle is in motion. The use of seat

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belts, while the vehicle is in motion, shall also apply to all passengers in the vehicle where applicable.

- .5 Inmates who do not cooperate with the provisions of this policy when instructed to do so, shall be charged with the appropriate infraction as guided by COR 13.03 Adjustment Procedures Governing Serious Misconduct Violations and the Adjustment of Minor Misconduct Violations. Public Safety employees who do not enforce these Policies and Procedures may be subject to disciplinary action.

4.0 PROCEDURE

- .1 The facility Warden will implement policies and procedures in accordance with the types of vehicles and transportation that is conducive to the needs of their facility.
- .2 The procedures shall be in accordance with this policy and the Hawaii Revised Statutes.
- .3 Supervisors responsible for operating State vehicles and employees transporting inmates shall be responsible for insuring:
- a. That all vehicles are in safe operating condition.
 - b. That all occupant restraint systems are operational.
 - 1) Any vehicle restraint system found to be removed, altered, or inoperative shall be reported to the appropriate authority for corrective action.
 - c. Inmates being transported on / off facility property in a truck shall sit at all times in the truck bed while it is in motion.
 - 1) Sitting on sideboards, fenders, tailgates, on top of loads, or standing in the truck while it is in motion is prohibited.
 - 2) This shall also apply to departmental employees who accompany inmates in the truck.
 - d. Inmates shall not be transported in vehicles with unsecured cargo.

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4.0 SCOPE

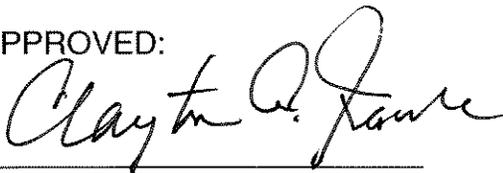
This Policy applies to all PSD facilities.

APPROVAL RECOMMENDED:


 Deputy Director for Corrections

11/18/09
 Date

APPROVED:


 Director

12/1/09
 Date