

	DEPARTMENT OF PUBLIC SAFETY CORRECTIONS ADMINISTRATION POLICY AND PROCEDURES	EFFECTIVE DATE: 6/17/05	POLICY NO.: COR.10.1E.01
		SUPERSEDES (Policy No. & Date): COR.10D.12 (01/21/99)	
	SUBJECT: INFORMATION ON HEALTH SERVICES		Page 1 of 3

No. 2005-1688

1.0 PURPOSE

The purpose of this policy is to ensure that inmates are informed how they can access medical, dental, mental health and health information.

2.0 REFERENCES

- .1 Hawaii Revised Statutes, Section 26-14.6, Department of Public Safety; and Section 353C-2, Director of Public Safety, Powers and Duties.
- .2 National Commission on Correctional Health Care, Standards for Health Services in Prisons and Jails, (2003).
- .3 Hawaii Revised Statutes, 325-16, "Informed Consent".
- .4 American Correctional Association, Standards for Adult Correctional Institutions, (1990), 3-4363.

3.0 POLICY

- .1 Inmates shall be informed on what to expect form health services, how to access health services in an emergency or for routine care and patient rights.
- .2 Health education and training in self-care skills will be offered. Health promotion and disease prevention shall include, but is not limited to, health education, counseling and nutrition services. Disease prevention activities shall include, but is not limited to, immunization programs, and disease screening and chronic illness management.

4.0 PROCEDURES

- .1 A sign that indicates how a patient can access health services is posted in the intake area. Within twenty-four (24) hours of admission into a correctional institution, the inmate is given written information that describes patient access to medical, dental and psychiatric care, the grievance process for health –related complaints and patient rights.
- .2 Special procedures shall ensure that inmates who have trouble communicating (e.g. foreign speaking, illiterate, mentally ill or deaf) understand how to access health services.

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- .3 Health education shall be provided during patient health encounters. It is particularly important to incorporate health teaching during initial and interval physical examinations. Health education shall be documented in the medical records. Health education shall include information on:
- a. Access to medial services, inmate medical co-payments, responsibilities regarding self-medications and prostheses purchases;
 - b. Immunizations;
 - c. Personal and dental hygiene;
 - d. Nutrition;
 - e. Self-examination for breast or testicular cancer;
 - f. Family planning including appropriate services and referrals;
 - g. Physical fitness;
 - h. Self-care for chronic diseases and/or disabilities.
 - i. Risk behaviors associated with venereal disease, and other communicable diseases and tuberculosis;
 - j. The effects on the body of smoking, alcohol, and illicit drug use;
 - k. The risk associated with body piercing and tattooing;
- .4 Nutrition education shall be provided by the dietitian as individual or group counseling and classes.
- .5 HIV and sexually transmitted disease counseling shall be provided in conjunction with any HIV serologic test.
- .6 Health education classes shall be provided in conjunction with Education services.
- .7 Disease screening shall be performed in conformance with accepted medical standards. It shall include, but not be limited to, Pap smears, mammography, urinalysis, blood pressure measurements, Mantoux PPDs, and dental

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screenings. Initial and interval physical examinations shall include appropriate disease screening.

- .8 Chronic care management shall conform to minimal care guidelines developed by the Medical Director. Chronic illness guidelines shall be reviewed annually for relevance.

5.0 SCOPE

This policy and procedure applies to all correctional facilities and their assigned personnel.

APPROVAL RECOMMENDED:

<u>Kay A. Bruno</u>	6/16/05
Medical Director	Date
<u>Carol J.</u>	6/15/05
Correctional Health Care Administrator	Date
<u>Frank Jones</u>	6/14/05
Deputy Director for Corrections	Date

APPROVED:

<u>James L. R. Smith</u>
Director
6-17-05
Date