	DEPARTMENT OF PUBLIC SAFETY	EFFECTIVE DATE: DEC 12 2009	POLICY NO.: COR.14.21
	CORRECTIONS ADMINISTRATION POLICY AND PROCEDURES	SUPERSEDES (Policy No. & Date): COR.14.21 & 02/16/93	
SUBJECT: HANDICAPPED AND DISABLED INMATES		Page 1 of 1	

1.0 PURPOSE

To provide guidelines for the employment and correctional programming of Handicapped and Disabled Inmates.

2.0 REFERENCES

- .1 American Correctional Association (ACA) Standards for Adult Correctional Institutions, 4th Ed. Sections 4-4277, 4-4450, 4-4448.
- .2 ACA 3rd Edition Standards for Adult Detention Facilities: 3-ALDF-3E-04, 3E-05, and 3E-06

3.0 POLICY

- .1 Work assignments and correctional programming for inmates and administrative decisions concerning inmates shall be made without discrimination in regard to an inmate's race, religion, national origin, sex, handicap or disability.

4.0 PROCEDURES

- .1 Each Warden shall review and, as necessary, establish local procedures to ensure that inmates are provided essential equality of opportunity in being considered for various program options, work assignments, and decisions concerning classification status.
- .2 Handicapped and disabled inmates, including those with serious medical problems, shall be referred to the Health Care Unit for assessment and clearance prior to being given a work assignment or placement within a correctional program. Physical or other limitations identified by the health care staff shall be communicated in writing to the appropriate program staff. Form PSD 0449, Medical Needs Memo shall be used for this purpose. Work and program assignments shall be made according to any limitations identified by the Health Care Unit.

5.0 SCOPE

This policy applies to all correctional facilities within the Department.

APPROVAL RECOMMENDED:




Deputy Director for Corrections

12/11/09

Date

APPROVED:



Director

12/12/09

Date

STATE OF HAWAII
DEPARTMENT OF PUBLIC SAFETY

MEDICAL NEEDS MEMO

TO: _____

DATE: _____

FROM: _____

(Physician's Name)

SUBJECT: _____ housed in _____ is to

Original: UTM or Housing Unit Staff or Work Supervisor
Copy to Medical Record
Institutional File
Miscellaneous
Inmate