



**DEPARTMENT OF PUBLIC SAFETY
REPORT TO THE 2008 LEGISLATURE**

ACT 100, SECTIONS 6 AND 7
SESSION LAWS OF HAWAII 1999

REQUIRING ALL DEPARTMENTS AND AGENCIES
TO IDENTIFY THEIR GOALS AND OBJECTIVES IN
ACCORDANCE TO ACT 100, SLH 1999

December 2007

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REPORT TO THE TWENTY-FIFTH LEGISLATURE
STATE OF HAWAII
2008 REGULAR SESSION

REQUIRING ALL DEPARTMENTS AND AGENCIES TO IDENTIFY
THEIR GOALS, OBJECTIVES, AND POLICIES, TO PROVIDE A
BASIS FOR DETERMINING PRIORITIES AND ALLOCATING
LIMITED PUBLIC FUNDS AND HUMAN RESOURCES

Purpose

This annual report has been prepared in compliance with Sections 6 and 7 of Act 100, Session Laws of Hawaii (SLH) 1999. The purpose of this Act is to require all departments and agencies to identify their goals, objectives, and policies; and to provide a basis for determining priorities and allocating limited public funds and human resources. Specifically, the Act calls for the submission of an annual report to the Legislature twenty days prior to the start of the Regular Session of 2000 and each Regular Session thereafter addressing the following:

- A statement of goals, including what the department or agency hopes to accomplish both short and long term;
- Objectives and policies, specifically setting forth how each goal can and will be accomplished;
- An action plan with a timetable indicating how the established objectives and policies will be implemented in one, two, and five years; and
- The process that the department or agency will use to measure the performance of its program and services in meeting the stated goals, objectives, and policies.

**Department of Public Safety
Correctional Facilities, PSD402 – PSD409
Act 100, Session Laws of Hawaii 1999, Annual Report**

GOALS:

Administer the operations of the eight correctional facilities and provide for the care, custody, and control appropriate to the needs of the population being served.

OBJECTIVES:

- To protect society by providing assessment, supervision, custodial, and related individualized services for inmates in high/medium/closed/minimum security facilities;
- To provide for the basic needs of inmates by developing and maintaining a secure, safe, healthy, and humane social and physical environment;
- To facilitate participation in academic and work/training programs designed to prepare these inmates for reintegration into the community;
- To offer furlough or specialized treatment programs at the Community Correctional Centers and/or reintegration back into the community through residential in-community programs and services.

TIMELINE:

- On-going

MEASURES OF EFFECTIVENESS:

- Number of escapes as defined by HRS 710-1020 (Escape in the first degree).
- Number of escapes as defined by HRS 710-1021 (Escape in the second degree).
- Number of inmates with sanctions for misconduct in the high and greatest categories.

**Department of Public Safety
Intake Service Center, PSD410
Act 100, Session Laws of Hawaii 1999, Annual Report**

GOALS:

To assist in the coordination and facilitation of public safety programs by implementing assessment, evaluation, and supervision programs throughout the criminal justice system, while reducing the overcrowding situation of our jails.

OBJECTIVES:

- To effectively administer diversionary programs as well as alternatives to incarceration;
- Conduct pretrial investigations and bail evaluations;
- Supervise offenders conditionally released by the courts.

TIMELINE:

- On-going

MEASURES OF EFFECTIVENESS:

- Percent of pretrial supervision cases that appear in court as scheduled.
- Percent of pretrial supervision cases that were not charged with new offense.
- Percent of community service restitution program cases completed.
- Percent of offenders that complete alternative sentences.
- Number of bed space days (pretrial and sentenced) saved through ISC programs and intervention.
- Percent of community service restitution program hours completed.

**Department of Public Safety
Corrections Program Services, PSD420
Act 100, Session Laws of Hawaii 1999, Annual Report**

GOALS:

Provide a continuum of treatment programs and services to facilitate the reintegration of offenders back into the community.

OBJECTIVES:

- To provide to persons detained or sentenced to correctional care individualized assessment, counseling and treatment services;
- To provide academic and vocational education; meaningful on-the-job training and work opportunities;
- To provide adequate and nutritious meals;
- To provide opportunities for constructive recreational and leisure time activities;
- To provide adequate access to the courts;
- To provide opportunities for worship in the religion of their choice.

TIMELINE:

- On-going

MEASURES OF EFFECTIVENESS:

- Percent of inmates completing counseling or treatment programs for sex offenders.
- Percent of inmates who test positive on urinalysis tests.
- Percent of inmates completing academic programs.
- Percent of inmates completing personal improvement programs.
- Percent of inmates completing vocational programs.
- Percent of inmates completing substance abuse treatment programs.

- Percent of inmates who participate in religious services and related activities.
- Percent of meals served that meet the requirements of the American Dietetic Association.
- Percent of grievances and lawsuits related to access to the courts.
- Percent of sentenced felons who completed programs and resented to prison within four years after release.

**Department of Public Safety
Health Care, PSD421
Act 100, Session Laws of Hawaii 1999, Annual Report**

GOALS:

To provide patients in Hawaii's adult correctional facilities with comprehensive medical, dental, mental health, and auxiliary services that meet the standards of care for jails and prisons set forth by the National Commission on Correctional Health Care; and to provide disease prevention, health maintenance, and education.

OBJECTIVES:

- To provide timely health screenings, assessments, evaluations, and interval physical examination, routine health services and complex disease management;
- To provide timely dental screenings, examinations, and treatment of oral disease;
- To provide timely mental health screenings, assessments, evaluations, crisis interventions, diagnosis, and treatment;
- To provide for the medical care of inmates with acute and chronic illnesses, including the supervision, coordination, and provision of specialty provider and hospital care outside the correctional facility;
- Surveillance, containment, treatment, and control of communicable diseases particularly tuberculosis, hepatitis, skin infections, and human immunodeficiency virus;
- To provide prenatal care as needed;
- To provide skilled infirmary level of care, pre and post hospital and specialty care, long term care, and support for end-of-life decisions and necessary care;
- To provide urgent and emergent care as needed;
- Management of medical record documentation of all services rendered according to national standards established by the American Health Information Management Association and the release of protected health information according to rules and laws;
- Medical data collection and analysis;
- Infectious waste management;
- To provide staff trainers for health related topics.

TIMELINE:

- On-going

MEASURES OF EFFECTIVENESS:

- Percent of offenders receiving clinical services.
- Percent of offenders receiving psychiatric services.
- Percent of offenders receiving dental services.
- Percent of offenders receiving chronic care services.
- Percent of offenders receiving out-of-facility services.

**Department of Public Safety
Hawaii Correctional Industries, PSD422
Act 100, Session Laws of Hawaii 1999, Annual Report**

GOALS:

To operate as a self-sustaining State entity that provides all able-bodied inmates with real-world work opportunities in various trades and to develop work ethics that strengthen their ability to be productive citizens upon release.

OBJECTIVES:

- To generate revenue to sustain its operation and allow for capital investment; and when possible, reimburse the general fund for the expense of correctional services;
- To provide specific training skills for offenders that would increase their employment prospects after release;
- To provide the maximum level of work and training opportunities for all qualified, able-bodied inmates;
- To develop cooperative training ventures between the correctional industries program and the private sector;
- To develop programs for inmates to learn skills used in construction and other industries while providing low-cost construction, renovation, and repairs of facilities grounds, furniture, vehicles, and equipment for nonprofit social service agencies, education agencies, and health programs;
- To utilize labor services of qualified, able-bodied inmates in the manufacture and/or production of goods and services needed for the construction, operation, or maintenance of any office, department, institution, or agency supported in whole or in part by the State, the counties, or the federal government.

TIMELINE:

- On-going

MEASURES OF EFFECTIVENESS:

- Percent of inmates employed at State facilities.
- Percent of inmates employed at the Federal Detention Center.
- Percent of inmates employed at the out-of-State contracted facilities.
- Percent of inmates employed in skilled trades.
- Amount of revenues generated.

**Department of Public Safety
Narcotics Enforcement, PSD502
Act 100, Session Laws of Hawaii 1999, Annual Report**

GOALS:

To protect the public through the enforcement of laws relating to controlled substances and regulated chemicals.

OBJECTIVES:

- Annual registration of all persons who handle controlled substances and regulated chemicals designated in HRS 329-61;
- The annual registration of all persons authorized by their physician to utilize marijuana for medical purposes;
- The review of all Schedules II through V controlled substance prescriptions;
- The monitoring and investigation of all suspicious sales and reported diversion of regulated chemicals;
- The investigation of individuals utilizing regulated chemicals to unlawfully manufacture controlled substances;
- The investigation of all reported incidents of forged and altered prescriptions, multi-doctor patients, impaired medical professionals, drug-seeking individuals, counterfeit controlled substances, and missing or stolen controlled substances;
- To provide assistance to other law enforcement agencies in the detection and apprehension of controlled substance violator;
- The scheduling of controlled substances as specified by HRS 392-11;
- The inspection and audit of registrant's controlled substances;
- To arrest and referral for prosecution of individuals in the State who illegally obtain, traffic in, and abuse controlled substances and regulated chemicals, including the seizure and forfeiture of any identifiable assets and property linked to illegal activity.

TIMELINE:

- On-going

MEASURES OF EFFECTIVENESS:

- Percent of controlled substance, regulated chemical and Medical Use of Marijuana certificates/permits issued without complaint.
- Percent of cases that resulted in successful prosecution.
- Percent of cases released pending further investigation.
- Percent of cases referred and accepted by prosecuting agencies.
- Percent of cases referred and declined by prosecuting agencies
- Percent of cases referred to Federal agencies.
- Percent of criminal cases that resulted in asset forfeiture and received by the Department.
- Percent of cases investigated and resolved without criminal action.
- Percent of drug education / or training sessions conducted.
- Percent of inquiries made on electronic prescription monitoring program.

Department of Public Safety
Sheriff, PSD503
Act 100, Session Laws of Hawaii 1999, Annual Report

GOALS:

To provide for the protection and safety for the people of Hawaii through law enforcement/security services at State Facilities, Lands, Harbors, Airports, and within the jurisdictional boundaries of the State of Hawaii.

OBJECTIVES:

- To serve and protect the public, government officials, and State personnel and property under its jurisdiction by providing law enforcement services which incorporate patrols, surveillance, and educational activities;
- To protect State judges and judicial proceedings, secure judicial facilities, and safely handle detained persons; provide secure transport for persons in custody;
- To execute arrest warrants for the Judiciary and the Hawaii Paroling Authority.

TIMELINE:

- On-going

MEASURES OF EFFECTIVENESS:

- Average response time for all incidents.
- Percent of grand jury and HPA warrants served.
- Percent of traffic warrants served.
- Percent of threats investigated.

**Department of Public Safety
Adult Parole Determinations, PSD611
Act 100, Session Laws of Hawaii 1999, Annual Report**

GOALS:

To protect the community and facilitate the rehabilitation of persons sentenced to confinement by making determinations regarding their readiness for release prior to the expiration of their full sentence.

OBJECTIVES:

- Establish appropriate minimum terms of imprisonment;
- Grant or deny parole;
- Provide proper supervision for those on parole;
- Revoke parole, when appropriate;
- Review applications for gubernatorial pardon and make appropriate recommendations for the Governor;
- Promote sound parole legislation;
- Provide sound administration for the management of parolees and appropriate training programs for the members and staff of the Hawaii Paroling Authority.

TIMELINE:

- On-going

MEASURES OF EFFECTIVENESS:

- Percent of inmates granted early parole release.
- Average length of time before next parole review (months).
- Average length of time on parole before final discharge (years).
- Percent of inmates granted parole at the expiration of minimum sentence.
- Percent of inmates granted early discharge.

**Department of Public Safety
Adult Parole Supervision and Counseling, PSD612
Act 100, Session Laws of Hawaii 1999, Annual Report**

GOALS:

To supervise the activities of persons granted parole so as to assure their behavior conforms to the standards set down, and to provide such guidance, counseling and assistance as may be required to aid in their rehabilitation..

OBJECTIVES:

- To conduct pre-parole investigations and assistance;
- Parole Supervision;
- To conduct pardon investigations;
- Recommendation for early parole discharge;
- Other requirements ordered by the Authority or requested by the public and the Legislature;
- Administration and management requirements.
- Interstate Compact Agreement

TIMELINE:

- On-going

MEASURES OF EFFECTIVENESS:

- Number of pre-parole investigations conducted.
- Number of parole violators returned to prison.
- Amount of restitution collected.
- Average length of time on parole before final discharge (yrs.).
- Unemployment rate among parolees.

**Department of Public Safety
Crime Victim Compensation Commission, PSD613
Act 100, Session Laws of Hawaii 1999, Annual Report**

GOALS:

To mitigate the suffering and losses of innocent victims of certain crimes by compensating them and to compensate private citizens (good Samaritans) who suffer personal injury or property damage in the course of preventing a crime or apprehending a criminal.

OBJECTIVES:

- The commission receives, reviews; and investigates applications for compensation from victims of certain designated violent crimes;
- Reviews police, medical, and employer records to administratively determine eligibility and amount of compensation to be awarded;
- Drafts administrative decision awarding or denying compensation;
- Conducts de novo hearings on appeals from administrative decisions;
- Coordinates with the Judiciary, the Paroling Authority, and other agencies to maximize the collection on non-tax revenue;
- Initiates derivative legal actions to secure compensation reimbursements from restitution and civil suits;
- Prepares an Annual Report for submission to the Governor and the Legislature;
- Provides data and other information as requested by the Legislature and other agencies.

TIMELINE:

- On-going

MEASURES OF EFFECTIVENESS:

- Average length of time from date of application received to date decision mailed (weeks).
- Average length of time from award to date that purchase order is prepared (weeks).
- Percent of claimants who received compensation.
- Average compensation award made.

**Department of Public Safety
Non-State Facilities Branch, PSD808
Act 100, Session Laws of Hawaii 1999, Annual Report**

GOALS:

- To monitor and ensure compliance to the agreements for the secured care, custody, and availability of programs for Hawaii inmates housed in the contracted out of state facilities and the Federal Detention Center.

OBJECTIVES:

- To monitor the current agreements for the secured care, custody and program compliance in the contracted facilities;
- To ensure the quality of programs in the contracted out of state facilities are equal or better than programs in the state facilities;
- To conduct scheduled and unscheduled compliance visits in the contracted out of state facilities;
- To conduct investigations, when required, regarding individual inmate issues, including cases that involve Strategic Threat Group members;
- To coordinate the Security Threat Group program for the state correctional facilities with the contracted out of state facilities and the Federal Detention Center;
- To assure that Hawaii inmates are treated fairly and matters of concern to the department are promptly addressed;
- To maintain liaison between the contracted out of state facilities and department personnel to enhance the public relations and media needs of both entities.

TIMELINE:

- On-going

MEASURES OF EFFECTIVENESS:

- Percent of inmates in contracted beds.
- Percent of inmate grievances filed in out-of-State contracted facilities that were resolved.
- Average percent of major contract provisos with out-of-State contracted facilities requiring corrective action.

**Department of Public Safety
General Administration, PSD900
Act 100, Session Laws of Hawaii 1999, Annual Report**

GOALS:

To facilitate achievement of those objectives which result in fulfilling the Department's primary public safety responsibilities by enhancing criminal justice systems planning, research, and evaluation; as well as coordinating and administering system-wide executive management and related support services.

OBJECTIVES:

- The formulation and implementation of State policies, objectives, and programs for corrections, law enforcement, and public safety programs and functions; for the administration and maintenance of all adult correctional facilities and services; and for the security of State property;
- Provides Department-wide administrative, managerial, and technical support services to field operation including but not limited to budget preparation, budget execution, fiscal accounting, payroll, procurement, uniform officer and civilian training and the like;
- Provides assessment of Departmental training needs with respect to health, safety, security, and administration, as well as compliance with mandates, policies, and professional guidelines;
- Coordinates and monitors a comprehensive and integrated system of directives to ensure compliance with laws, rules, regulation, policies, standards, and guidelines;
- Maintains coordinated and cooperative relationships with other State, County; Federal, and private agencies to integrate and continually improve the criminal justice system.
- ;

TIMELINE:

- On-going

MEASURES OF EFFECTIVENESS:

- Percent of vacancies filled.
- Percent of delegated position actions processed.
- Average length of time to complete payment transactions (days).
- Percent of departmental employees completing TSD training sessions.
- Percent of internal investigations closed by Inspection and Investigations Office.
- Percent of internal investigations completed by Internal Affairs.
- Percent of ADA complaints investigated and closed after action taken.
- Percent of harassment / discrimination complaints investigated and closed after action taken.
- Percent of active CIP projects on or ahead of schedule as of June 30.