

Hawaii
Tribune Herald RECEIVED

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MAY 1 2 06 PM '09

DIRECTOR'S OFFICE
DEPARTMENT OF
PUBLIC SAFETY

Mr. Clayton Frank
Director
Department of Public Safety
919 Ala Moana Boulevard, 4th Floor
Honolulu, HI 96814

April 30, 2009

Dear Mr. Frank:

This letter is to certify that I have, by the direction of David Bock, Hawaii Tribune-Herald editor, as well as the request of Louise Kim McCoy, DPS communication director, destroyed the only copy of a partial spreadsheet document I obtained from an Intake Service Center client that contained confidential information about individuals currently or recently processed through ISC.

All four pages of information that was in my possession were shredded in the presence of Kathy Higaki, HTH office manager on April 28, 2009.

Sincerely,



John Burnett
Staff Writer

cc: (3) David Bock, Kathy Higaki, file

Attachment 1

LINDA LINGLE
GOVERNOR



STATE OF HAWAII
DEPARTMENT OF PUBLIC SAFETY
919 Ala Moana Boulevard, 4th Floor
Honolulu, Hawaii 96814

CLAYTON A. FRANK
DIRECTOR

DAVID F. FESTERLING
Deputy Director
Administration

TOMMY JOHNSON
Deputy Director
Corrections

JAMES L. PROPOTNICK
Deputy Director
Law Enforcement

No. _____

DATE

First Name, Last Name
Street address
City, State Zip

Re: Release of Personal Information

Dear Subject:

Pursuant to HRS §487N-2, I am writing to inform you of an inadvertent release of personal information by the Department of Public Safety (PSD). The staff at Hawaii Community Correctional Center (HCCC) recently began recycling the back side of old documents for internal copies as a cost saving measure. Unfortunately, a copy of an order from the Circuit Court was inadvertently copied on the back of old documents that contained a list of people with their Social Security numbers. This resulted in the inadvertent release of your name and Social Security number to the defendant in the Circuit Court case, and ultimately to a reporter for the Tribune Herald.

Upon the discovery of this release on April 28, 2009, PSD immediately initiated an investigation into the matter. PSD contacted both the defendant and the reporter with the inadvertently released document and requested that the document be returned or destroyed. PSD has taken further measures to ensure that no other copies of this document were made or distributed. PSD has also stopped the practice of re-using documents with confidential information for copies to prevent any similar release from happening in the future.

The list that was released contained the names of individuals, SID numbers, housing unit at HCCC, Social Security Number, admission date to HCCC, custody status, security class, and scheduled release date.

While I do not believe that there was a significant distribution of your personal information, I urge you to be vigilant in the review of any financial or other significant documents to ensure your personal security against the possible misuse of this information.

On behalf of the department I extend our sincere apology to you and assure you that all steps are being taken to protect against the recurrence of this regrettable incident.

If you have any concerns or questions regarding the release of this information, please contact HCCC Warden Beryl Iramina at (808) 933-0428.

Sincerely,

Clayton A. Frank
Director

Attachment 2