



DEPARTMENT OF PUBLIC SAFETY  
REPORT TO THE 2007 LEGISLATURE

ACT 100, SECTIONS 6 AND 7  
SESSION LAWS OF HAWAII 1999

REQUIRING ALL DEPARTMENTS AND AGENCIES  
TO IDENTIFY THEIR GOALS AND OBJECTIVES IN  
ACCORDANCE TO ACT 100, SLH 1999

DECEMBER 2006

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**REPORT TO THE TWENTY-FOURTH LEGISLATURE  
STATE OF HAWAII  
2007 REGULAR SESSION**

**REQUIRING ALL DEPARTMENTS AND AGENCIES TO IDENTIFY  
THEIR GOALS, OBJECTIVES, AND POLICIES, TO PROVIDE A  
BASIS FOR DETERMINING PRIORITIES AND ALLOCATING  
LIMITED PUBLIC FUNDS AND HUMAN RESOURCES**

Purpose

This annual report has been prepared in compliance with Sections 6 and 7 of Act 100, Session Laws of Hawaii (SLH) 1999. The purpose of this Act is to require all departments and agencies to identify their goals, objectives, and policies; and to provide a basis for determining priorities and allocating limited public funds and human resources. Specifically, the Act calls for the submission of an annual report to the Legislature twenty days prior to the start of the Regular Session of 2000 and each Regular Session thereafter addressing the following:

- A statement of goals, including what the department or agency hopes to accomplish both short and long term;
- Objectives and policies, specifically setting forth how each goal can and will be accomplished;
- An action plan with a timetable indicating how the established objectives and policies will be implemented in one, two, and five years; and
- The process that the department or agency will use to measure the performance of its programs and services in meeting the stated goals, objectives, and policies.

**Department of Public Safety  
Correctional Facilities, PSD402 – PSD409  
Act 100, Session Laws of Hawaii 1999, Annual Report**

**GOALS:**

Administer the operations of the eight correctional facilities and the Mainland/Federal Detention Center Branch and provide for care, custody, and control appropriate to the needs of the population being served.

**OBJECTIVES:**

- To protect society by providing assessment, supervision, custodial, and related individualized services for inmates in high, medium, closed, and minimum security facilities;
- To provide for the basic needs of inmates by developing and maintaining a secure, safe, healthy, and humane social and physical environment;
- To facilitate participation in academic and work/training programs designed to prepare these inmates to reintegration into the community;
- To offer furlough or specialized treatment programs at the Community Correctional Centers and/or reintegration back into the community through residential in-community programs and services.

**TIMELINE:**

- On-going

**MEASURES OF EFFECTIVENESS**

- Number of escapes as defined by HRS 710-1020, Escape in the 1<sup>st</sup> Degree
- Number of escapes as defined by HRS 710-1021, Escape in the 2<sup>nd</sup> Degree
- Number of inmates with sanctions for misconduct in the high/greatest category
- Percentage of inmates in contracted beds
- Percentage of inmate grievances in Out-of-State Facilities resolved
- Average percentage of contract provisos with Out-of-State Facilities that required corrections

**Department of Public Safety  
Intake Service Center, PSD410  
Act 100, Session Laws of Hawaii 1999, Annual Report**

**GOALS:**

To assist in the coordination and facilitation of public safety programs by implementing assessment, evaluation, and supervision programs throughout the criminal justice system, while reducing the overcrowding situation of our jails.

**OBJECTIVES:**

- To effectively administer diversionary programs as well as alternatives to incarceration;
- Conduct pretrial investigations and bail evaluations;
- Supervises offenders conditionally released by the courts.

**TIMELINE:**

- On-going

**MEASURES OF EFFECTIVENESS**

- Percentage of pretrial supervision cases appearing in court as scheduled
- Percentage of pretrial supervision cases not charged with a new offense
- Percentage of community service restitution program cases completed
- Percentage of offenders that complete alternative sentences
- Number of bed space days saved through Intake Service Center programming and intervention
- Percentage of community service restitution program hours completed

**Department of Public Safety  
Corrections Program Services, PSD420  
Act 100, Session Laws of Hawaii 1999, Annual Report**

**GOALS:**

Provide a continuum of treatment programs and services to facilitate the reintegration of offenders back into the community.

**OBJECTIVES:**

- To provide meaningful on-the-job training and work opportunities;
- To provide nutritionally adequate meals;
- To provide opportunities for constructive recreational and leisure time activities;
- To provide the opportunity to conduct legal research and provision of access to the courts;
- To provide spiritual guidance and counseling;
- To provide assessment and treatment of substance abusers and sex offenders;
- To provide educational services including literacy training, general educational services and employment training, and job placement.

**TIMELINE:**

- On-going

**MEASURES OF EFFECTIVENESS**

- Percentage of completed counseling and treatment programs for sex offenders
- Percentage of inmates testing positive on urinalysis tests
- Percentage of inmates completing academic, vocational, or on-the-job training programs
- Percentage of inmates completing personal improvement programs
- Percentage of inmates completing substance abuse treatment programs
- Percentage of inmate participating in religious services and activities
- Percentage of meals meeting requirements of the American Dietetic Association
- Number of grievances and law suits related to access to courts

**Department of Public Safety**  
**Health Care, PSD421**  
**Act 100, Session Laws of Hawaii 1999, Annual Report**

**GOALS:**

To provide comprehensive medical, dental, and mental health services to inmates in Hawaii's correctional facilities.

**OBJECTIVES:**

- To provide timely health screenings, assessments, evaluations, and interval physical examination, routine health services and complex disease management;
- To provide timely dental screenings, examinations, and treatment of oral disease;
- To provide timely mental health screenings, assessments, evaluations, crisis interventions, diagnosis, and treatment;
- To provide for the medical care of inmates with acute and chronic illnesses, including the supervision, coordination, and provision of specialty provider and hospital care outside the correctional facility;
- Surveillance, containment, treatment, and control of communicable diseases particularly tuberculosis, hepatitis, skin infections, and human immunodeficiency virus;
- To provide prenatal care as needed;
- To provide nutritional counseling and treatment as needed;
- To provide skilled infirmary level of care, pre and post hospital and specialty care, long term care, and support for end-of-life decisions and necessary care;
- To provide urgent and emergent care as needed;
- Management of medical record documentation of all services rendered according to national standards established by the American Health Information Management Association and the release of protected health information according to rules and laws;
- Medical data collection and analysis;
- Infectious waste management;
- To provide staff trainers for health related topics.

**TIMELINE:**

- On-going

## MEASURES OF EFFECTIVENESS

- Percentage of the inmate population receiving complete health appraisal within 14 days from admission
- Percentage of the inmate population provided interval physical exams
- Percentage of the inmate population receiving dental exams within 45 days from admission
- Percentage of the inmate population sent outside for medical care
- Percentage of the inmate population receiving care for chronic illnesses
- Percentage of the inmate population screened for tuberculosis infection
- Percentage of the inmate population receiving preventative treatment for tuberculosis
- Percentage of the inmate population seeking HIV testing
- Percentage of the inmate population screened for other communicable disease
- Percentage of the inmate population receiving nutritional counseling and other health education



**Department of Public Safety  
Narcotic Enforcement Division, PSD502  
Act 100, Session Laws of Hawaii 1999, Annual Report**

**GOALS:**

To protect and serve the public through the enforcement of laws relating to controlled substances and regulated chemicals.

To register all persons who handle controlled substances in the State, including methadone clinics;

To issue permits to those persons who handle regulated chemicals designated under Chapter 329-61, Hawaii Revised Statutes (HRS);

To register and issue registry identification certificates in accordance with Chapter 329, Part IX, HRS and Title 23/ Chapter 202, Hawaii Administrative Rules relating to Hawaii's Medical Use of Marijuana Act;

To educate all individuals who handle controlled substances and regulated chemicals on the requirements of the Uniform Controlled Substances Act.

**OBJECTIVES:**

- Annual registration of all persons who handle controlled substances and regulated chemicals designated in HRS Chapter 329-61;
- The annual registration of all persons authorized by their physician to utilize marijuana for medical purposes;
- The review of all Schedules II through V controlled substance prescriptions;
- The monitoring and investigation of all suspicious sales and reported diversion of regulated chemicals;
- The investigation of individuals utilizing regulated chemicals to unlawfully manufacture controlled substances;
- The investigation of all reported incidents of forged and altered prescriptions, multi-doctor patients, impaired medical professionals, drug-seeking individuals, counterfeit controlled substances, and missing or stolen controlled substances;
- To provide assistance to other law enforcement agencies in the detection and apprehension of controlled substance violator;
- The scheduling of controlled substances as specified by HRS 329-11;
- The inspection and audit of registrant's controlled substances;
- The arrest and referral for prosecution of individuals in the State who illegally obtain, traffic in, and abuse controlled substances and regulated chemicals,

including the seizure and forfeiture of any identifiable assets and property linked to illegal activity.

TIMELINE:

- On-going

MEASURES OF EFFECTIVENESS

- Number of registrant contacts as compared to the total percentage of registrants
- Percentage of investigations due to schedule II Hydrocodone Prescription
- Percentage of investigations involving medical professionals
- Percentage of investigation referred for prosecution
- Percentage of investigations resolved without arrest or prosecution
- Percentage of cases referred for prosecution involving asset forfeiture.

**Department of Public Safety**  
**Sheriff Division, PSD503**  
**Act 100, Session Laws of Hawaii 1999, Annual Report**

**GOALS:**

To provide for the protection and safety for the people of Hawaii through law enforcement/security services at State Facilities, Lands, Harbors, Airports, and within the jurisdictional boundaries of the State of Hawaii.

**OBJECTIVES:**

- To provide law enforcement services to the State of Hawaii;
- To provide law enforcement and security services to the Civic Center Complex, State Capitol, Washington Place, Hawaii State Hospital, State Department of Defense, Judiciary, Airports, Harbors facilities, and other areas as required within the State of Hawaii;
- To provide personal protective services to the Governor, Lieutenant Governor, their families, and other dignitaries;
- To provide law enforcement support in the execution of all court papers and orders assigned to the Division. These activities include service of traffic, felony, grand jury, parole warrants, and writs of possession;
- To provide emergency assistance during any terrorist incident, civil defense, and natural disasters to preserve the health and safety of residents and visitors in the State of Hawaii;

**TIMELINE:**

- On-going

**MEASURES OF EFFECTIVENESS**

- Percentage of Grand Jury warrants executed
- Percentage of Parole Warrants executed
- Percentage of Traffic Warrants executed
- Number of escapes during transport of persons in custody

**Department of Public Safety  
Hawaii Paroling Authority- Determinations, PSD611  
Act 100, Session Laws of Hawaii 1999, Annual Report**

**GOALS:**

To protect the community by establishing appropriate levels of punishment for those committed to prison, promoting optimal use of prison and parole resources through sound minimum and parole policies, and facilitating inmates' successful return or reintegration to the community.

**OBJECTIVES:**

- Establish appropriate minimum terms of imprisonment;
- Grant or deny parole;
- Provide proper supervision for those on parole;
- Revoke parole, when appropriate;
- Review applications for gubernatorial pardon and make appropriate recommendations to the Governor
- Promote sound parole legislation;
- Provide sound administration for the management of parolees and appropriate training programs for the members and staff of the Hawaii Paroling Authority.

**TIMELINE:**

- On-going

**MEASURES OF EFFECTIVENESS**

- Percent of inmates granted early parole release;
- Average length of time before next parole review (months);
- Average time on parole before final discharge (years);
- Percentage of inmates granted parole at expiration of their minimum sentence;
- Number of parole violators returned to prison

**Department of Public Safety**  
**Hawaii Paroling Authority- Supervision and Counseling, PSD612**  
**Act 100, Session Laws of Hawaii 1999, Annual Report**

**GOALS:**

To supervise the activities of parolees to assure conformance with the established standards of parole and to provide guidance, counseling, and assistance as required to aid in their return to the community.

**OBJECTIVES:**

- To conduct pre-parole investigations and assistance;
- Parole Supervision;
- To conduct pardon investigations;
- Recommendation for early parole discharge;
- Other requirements ordered by the Authority or requested by the public and the Legislature;
- Administration and management requirements.

**TIMELINE:**

- On-going

**MEASURES OF EFFECTIVENESS**

- Percent of recommendations relating to parole release accepted by board;
- Number of parole violators returned to prison;
- Amount of restitution collected;
- Average time on parole before final discharge (years);
- Unemployment rate among parolees.

**Department of Public Safety  
Crime Victim Compensation Commission, PSD613  
Act 100, Session Laws of Hawaii 1999, Annual Report**

**GOALS:**

To mitigate the suffering and financial losses of victims of certain designated violent crimes, survivors of mass casualty incident, dependents of deceased victims, and private citizens who are injured, or whose property is damaged, in the course of preventing a crime or apprehending a criminal, by providing monetary compensation to cover crime-related expenses.

**OBJECTIVES:**

- The commission receives, reviews, and investigates applications for compensation from victims of certain designated violent crimes;
- Reviews police, medical, and employer records to administratively determine eligibility and amount of compensation to be awarded;
- Drafts administrative decision awarding or denying compensation;
- Conducts de novo hearings on appeals from administrative decisions;
- Coordinates with other victim service providers to assure that victims receive compensation in a timely manner;
- Coordinates with the Judiciary, the Paroling Authority, and other agencies to maximize the collection on non-tax revenue;
- Initiates derivative legal actions to secure compensation reimbursements from restitution and civil suits;
- Prepares an Annual Report for submission to the Governor and the Legislature;
- Provides data and other information as requested by the Legislature and other agencies.

**TIMELINE:**

- On-going

**MEASURES OF EFFECTIVENESS**

- Average time from date application received to date decision mailed (weeks)
- Average time from award to date purchase order prepared (weeks)
- Percent of claimants who received compensation
- Average compensation award made

**Department of Public Safety  
General Administration, PSD900  
Act 100, Session Laws of Hawaii 1999, Annual Report**

**GOALS:**

To facilitate achievement of those objectives which result in fulfilling the Department's primary public safety responsibilities by enhancing criminal justice systems planning, research, and evaluation; as well as coordinating and administering system-wide executive management and related support services.

**OBJECTIVES:**

- The formulation and implementation of State policies, objectives, and programs for corrections, law enforcement, and public safety programs and functions; for the administration and maintenance of all adult correctional facilities and services; and for the security of State property;
- Provides Department-wide administrative, managerial, and technical support services to field operation including but not limited to budget preparation, budget execution, fiscal accounting, payroll, procurement, uniform officer and civilian training, and the like;
- Provides assessment of Departmental training needs with respect to health, safety, security, and administration, as well as compliance with mandates, policies, and professional guidelines;
- Coordinates and monitors a comprehensive and integrated system of directives to ensure compliance with laws, rules, regulation, policies, standards, and guidelines;
- Maintains coordinated and cooperative relationships with other State, County, Federal, and private agencies to integrate and continually improve the criminal justice system.

**TIMELINE:**

- On-going

**MEASURES OF EFFECTIVENESS**

- Percent of vacancies filled;
- Percent of delegated position actions processed;
- Average time to complete payment transactions (days);

- Percentage of departmental employees completing the Training & Staff Development training sessions;
- Percentage of internal investigations closed by Inspections and Investigations Office;
- Percentage of internal investigation completed by Internal Affairs
- Percentage of ADA complaints investigated and closed after action taken
- Percentage of Harassment or Discrimination complaints investigated and closed;
- Percentage of active Capital Improvement Projects on or ahead of schedule as of June 30<sup>th</sup>.