	DEPARTMENT OF PUBLIC SAFETY CORRECTIONS ADMINISTRATION POLICY AND PROCEDURES	EFFECTIVE DATE: FEB 03 2010	POLICY NO.: COR.16.08
		SUPERSEDES (Policy No. & Date): 493.16.08 & 02/03/93	
SUBJECT: REPORTING REQUIREMENTS FOR INCARCERATED VETERANS		Page 1 of 1	

1.0 PURPOSE

To establish guidelines for the coordination and sharing of information with the Veterans Administration for incarcerated veterans.

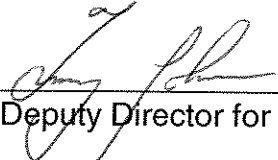
2.0 POLICY

- .1 Every inmate admitted to the Department of Public Safety (PSD) shall be asked if they are a veteran during the intake screening process. The Intake Service Center Managers shall assure that all the inmate's names who report they are veterans shall be submitted to the U.S. Department of Veteran's Affairs (VA), Health Care for Homeless Veterans Program. This program will investigate whether there are any benefit and/or treatment concerns or issues for the veterans that are incarcerated in the department. The notification of names to the VA that are provided by the Intake Service Center Manager shall list the name and number of the Veteran's Coordinator of that specific facility so the VA can make the appropriate contact.
- .2 Every facility will appoint one staff member from the Offender Services Section to be the Veteran's Coordinator. This staff member will coordinate with the Health Care for Homeless Veterans Program to ensure that all appropriate information is provided to the VA and appropriate services are coordinated for the identified offender.
- .3 Any issues that arise involving incarcerated veterans can be addressed through the Institutions Division Administrator.

3.0 SCOPE

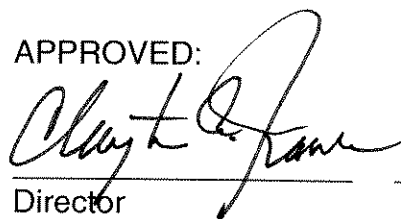
This policy applies to all correctional facilities of the Department.

APPROVAL RECOMMENDED:


 Deputy Director for Corrections

1/25/10
Date

APPROVED:


 Director

2/3/10
Date