

**REENTRY COMMISSION MEETING**

**MINUTES**

**May 11, 2018**

Present: Wendell Murakawa, Chairman, Jodie Maesaka-Hirata, Deputy Director of Corrections, Timothy Ho, Tim Hansen, Toni Bissen, Kimmy Takata, Gary Yabuta, Robert Merce

Attendees: Monica Lortz, Albert Diaz, Heather Kimura, Divina Lopez  
Juliet Sadama-Uemura, Irene Tanioka, Kathleen Algire, Kat Brady, Sophia Mendoza

Absent: Nolan Espinda, Toni Schwartz

<b>MEMBER</b>	<b>TOPIC</b>	<b>DISCUSSION</b>
Wendell Murakawa	Call to Order	<ul style="list-style-type: none"><li>• Called to Order</li></ul>
Wendell Murakawa  Tim Hansen Jodie Maesaka - Hirata Toni Bissen	Approval of January 19, 2018 Meeting Minutes	<ul style="list-style-type: none"><li>• On page 5, 2<sup>nd</sup> paragraph - Clarification – Can the commission be a partner to the Going Home Consortiums? The department can form partnership with the community but does not think the Commission can be a partner. Legal opinion? Partner meaning partnership?</li><li>• Tim - The project Going Home Hawaii is an Informal not a formal partnership. Partner as in the reentry commission and its purposes does not overlaps with the intentions of the conference. There is no</li></ul>

<p>Jodie Maesaka - Hirata</p> <p>Wendell Murakawa</p>	<p><b>Continue with approving of minutes</b></p>	<p>financial commitment or would require resources of any kind.</p> <ul style="list-style-type: none"> <li>• Jodie – Some commission members are participating but should not be speaking on behalf of the commission but they can be able to speak on behalf of their agencies</li> <li>• Toni – Issue: the definition of the partnership. Amend the minutes indicating collaboration? Participant? What was discuss in the last meeting was basically an announcement. “This is not a commission or department project it’s a grass roots project we are inviting Public Safety and this Commission to be invited as a partner in this effort, not asking for any financial assistance.</li> <li>• Clarification with AG’s office Laura Maeshiro by phone regarding partnership with the Going Home Consortiums. Awaiting answer from AG’s office.</li> <li>• Page 11-Clarification to the Comprehensive Reentry Plan what is “in sync” with the commission Strategic Plan.</li> <li>• Jodie - What PSD is doing for the Reentry Strategic Plan in house is making sure what the commission is providing the information guidelines are in sync with what reentry is doing and that we are not going in opposite directions.</li> </ul>
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<p>AG's office</p>	<p><b>Executive Session:</b> Pursuant to H.R.S. §92-7(a), the Commission may, when deemed necessary, hold an Executive Session on any agenda item without the written public notice if the Executive Session was not anticipated in advance. Any such Executive Session shall be held pursuant to H.R.S. §92-4 and shall be limited to those items described in H.R.S. §92-5(a). Discussions held in Executive Session are closed to the public.</p> <p>Back to Regular Session – Public is led back in – Approval of 1-19-18 minutes continued</p>	<ul style="list-style-type: none"> <li>• Page 5 and 11- language to stay the same. Approval of minutes– all in favor</li> </ul>
<p>Toni Bissell Wendell Murakawa</p>		<ul style="list-style-type: none"> <li>• Introduction of new commission member Robert Merce</li> <li>• Robert Merce – gives a brief background about himself- retired lawyer. How he got involved in the prison system by helping inmates with issues who have debilitating</li> </ul>

<p>Wendell Murakawa</p> <p>Wendell Murakawa Jodie Maesaka - Hirata</p> <p>Tim Hansen</p> <p>Toni Bissen</p>	<p>Question</p> <p>Update - Hilo's Returning Home Conference</p>	<p>illness or who are terminally ill by helping them out of prison and getting them the care they need.</p> <ul style="list-style-type: none"> <li>• Is there a facility where the inmates who are ill can go to? Robert – No. Requesting the prison reform taskforce have Federal government to help pay for a private facility to care for the inmates who are ill.</li> <li>• Clarification of vacancies-Glenn Hisashima's resignation letter. Position filled by Robert Merce. Two vacancies-</li> <li>• Blaine Hanagami – Stepped down</li> <li>• Maile Kanemura – Retired</li> <li>• Hilo hosting statewide returning home conference. Goals are really to help strengthen the grassroots efforts thru the various consortiums that are happening across the islands. Getting better connected to one another. Spark creativity and enthusiasm around the goal to support and help men, women and youth as they return back into the community after a time of incarceration. A collaborate effort partnership between Hawaii going home, Maui coming home, Oahu going home, and Kauai going home.</li> <li>• Hoping to have 100 participants. Harry Kim to welcome people to the island to the gathering.</li> <li>• The conference is an announcement of sharing to the community gathering as to</li> </ul>
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<p>Timothy Hansen</p>		<p>resources to accommodate the inmates needs.          Help make the community aware through the reentry presentation about the RFI's RFP using the Going Home Consortium to get the word out.</p>
<p>Wendell Murakawa          Timothy Hansen</p> <p>Wendell Murakawa          Timothy Hanson          Jodie Maesaka-Hirata</p>		<ul style="list-style-type: none"> <li>• Discussion among commission members about how beneficial the conference can better serve the population.              The people who should attend the conference should be people who are on probation and parole. They can be inclusive be the voice and let them know where their needs are. How to keep the consortium to continue each year.</li> <li>• Recap – finalize it as a commission and posted on the Public Safety website. Left it for public comment. One comment was sent in and it read “Be sure to remember the connection on Faith communities.”              Finalize and completed. Vote to Approve.</li> <li>• Approved</li> <li>• Recap- List was narrowed down.              What performance measures do the Reentry Office normally collect and looking specifically at Mental Health issues and Substance abuse treatment.</li> <li>• A Bill was passed in this last session regarding performance measures evaluations. Everything from pre-trial to mental health.</li> </ul>

<p>Timothy Hanson</p> <p>Jodie Maesaka-Hirata</p> <p>Wendell Murakawa</p> <p>Jodie Maesaka-Hirata</p> <p>Jodie Maesaka-Hirata</p> <p>Toni Bissen</p> <p>Wendell Murakawa Monica Lortz</p>		<ul style="list-style-type: none"> <li>• Who pushed for Bill?</li> <li>• It came from Senator Nishihara and Greg Takayama.</li> <li>• Department comes out with the Performance Measures, do we do it monthly, quarterly, yearly?</li> <li>• Bill overlaps with one another. Semi-annual and Annual. In order to collect information its done monthly so as we filter through where is going to go what. Two parts to Bill putting it together so have an idea as to what is asked for and what do the department has.</li> <li>• Email commission members a copy of Bill for them to look over and have their input in the next session. Compare it with the performance measures on page 10 of the strategic plan and see which one of the measures they want to see on a quarterly basis.</li> <li>• Reference on the Strategic Plan about performance measures on page 10. What we are doing and do a comparison of what is being sent, how we are going and to stick to the numbers.</li> <li>• PSD drafted a MOA (memorandum of agreement) with the Department of Health. In order to work with the department so when the offender prior to them leaving the facility to get them birth certificates duplicates. Working with them the facilities</li> </ul>
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<p>Robert Merce</p> <p>Monica Lortz</p> <p>Robert Merce Jodie Maesaka - Hirata</p> <p>Robert Merce Jodie Maesaka –Hirata Monica Lortz Toni Bissen Kimmy Takata Wendell Murakama</p>		<ul style="list-style-type: none"> <li>• A person was released to Tripler Medical and they needed a State ID. Went to City and County and get a kit all the information and someone took the fingerprint and a digital photo.</li> <li>• Clinically go out but and we cannot transfer group of people who are incarcerated.</li> <li>• Send someone to city and county, from psd get the kit, do the process and get the State ID.</li> <li>• Tripler can provide physical physician notes but since we are under a correctional institutions, they can't accept our physicians. The State and the City. Because the person needs to go outside to an outside Doctor. They can accept the federal institution but not our public safety.</li> <li>• Discussion continues among commission members that implementing of getting State ID's if a person is released has been a long time problem for years. It is being worked on.</li> <li>• Birth Certificates are we going get them for out of state individuals?</li> <li>• Working on them as well. DOH only dealing Hawaii State residents born in Hawaii. Case Managers are working with them if they have Birth Certificates from another state. Is the individual charged? If they are indigent it will be charged to their account, If they are in within a year of release. Part of the out of state depends on if the physician signature is accepted.</li> </ul>
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<p>Tim Hansen</p> <p>Monica Lortz Jodie Maesaka - Hirata</p> <p>Toni Bissen Jodie Maesaka - Hirata Monica Lortz Tim Hansen</p> <p>Wendell Murakawa</p> <p>Wendell Murakawa Jodie Maesaka - Hirata</p>		<ul style="list-style-type: none"> <li>• Once they are sentence the whole process starts. Any Identification documents that are needed once they are released begins to be put together. It is not that easy and its very complicated. The government to acquire the legal documents. It's Not only for Birth certificates but also wedding certificates for the women who are incarcerated. The envelope moves with the person or stays at a central spot?</li> <li>• Stays with the individual. Anytime an individual is transferred envelope stays in their file.</li> <li>• Only document that is retained in Reentry is the Medquest cards. Making that it does not get lost. It takes the Medquest cards get processed.</li> <li>• Discussion among commission members about how there is a collaboration a partnership with DOT, DOH, health centers Waikiki, Kalihi Palama to get the medquest cards for the individual.</li> <li>• Getting information from all the institutions all the governments is real difficult.</li> <li>• HCCC, OCCC being overcrowded. Money to build. Clarification.</li> <li>• Intake Service Centers still doing their divergence through the court recommendations. Facilities are looking not just furlough but at sentence jail</li> </ul>
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<p>Robert Merce</p> <p>Wendell Murakawa Robert Merce</p> <p>Jodie Maesaka-Hirata</p> <p>Tim Hansen Jodie Maesaka-Hirata</p>		<p>populations. Increase our global positioning systems of which we are putting out people who are at higher risk and putting them out in furlough. Looking at different types of furloughs for the individual. Existed in our policies for a long time.</p> <ul style="list-style-type: none"> <li>• Individuals who have Life of parole. Had individuals 3 or 4 years before they can put for parole. Through the furlough program they can reconnect with the community Resocialization. The furlough policy name changed to Work furlough policy. We are Working with the courts looking at the JRI. Looking at the RFI RFPs.</li> <li>• Can the Individual sign up for Educational furloughs? Attending a Community College?</li> <li>• Yes, high school diploma, medical treatments, substance treatments</li> <li>• What is extended furlough?</li> <li>• Extended furlough – Is a phasing process. They come in for orientation. Come in for two weeks ins and outs, types of jobs out there and working on their resume, job training. Looking at what their needs are, establish employment. Out for 6 weeks. Next phase 4 hours of re-socialization. 6hrs, 12, 24, and 72 hrs. Once you reached 72 hours once passed they can stay out in the community and once they can have a place to stay or rent and check in on a weekly basis.</li> </ul>
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<p>Wendell Murakawa</p> <p>Jodie Maesaka-Hirata</p> <p>Robert Merce</p> <p>Wendell Murakawa</p> <p>Jodie Maesaka-Hirata</p> <p>Tim Hansen</p> <p>Wendell Murakawa Jodie Maesaka-Hirata Toni Bissen</p> <p>Gary Yabuta Tim Hansen</p>		<ul style="list-style-type: none"> <li>• Extended furlough is anything over the 24 hour mark.</li>   <li>• There is a Corrections Population Management Commission to address the inmate population and overcrowding.</li> <li>• A meeting in June to discuss population. Finalizing dates. Not a new commission. Been there for a long time. By statute does not have to meet quarterly. Director to hold meeting</li> <li>• Have funds to right-size our facilities and to fix and relocate OCCC and looking at right sizing WCCC, Maui, and the Big Island.</li> <li>• Have a lot of individuals who are in our prison who don't need to be there. Don't need to go through a whole process.</li>   <li>• Right sizing our facilities, making sure to work with Maui, Kauai, Big Island. Making sure the facilities are safe.</li> <li>• Bill suspending Medquest</li> <li>• Bill relating to the Performance Measures</li> <li>• Up to Director regarding Funding Budget</li> <li>• Additional \$25,000 for Reentry</li> <li>• Bill measure for Performance Measure – 2861</li> <li>• Discussion of co-chair among commission members. Toni Bissen and Tim Hansen to be co-chairs.</li> <li>• All in favor – Approved.</li> <li>• Have a standard Agenda</li> </ul>
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<p>Jodie Maesaka-Hirata</p> <p>Toni Bissen</p> <p>Jodie Maesaka-Hirata</p> <p>Wendell Murakawa</p> <p>Wendell Murakawa Tim Hansen</p>		<ul style="list-style-type: none"> <li>• Bank of documents that we need to keep.</li> <li>• Two weeks before meeting to do the Agenda. Have the documents we need. What to focus on and look at.</li> <li>• Performance Measures to be updated</li> <li>• Type of legislation we need to look at, ID's</li> <li>• Strategic Plan – Finalization</li>   <li>• No budget to commission meeting</li>   <li>• Public Testimony to have a copy of Agenda to be sent to them prior to meeting.</li>   <li>• Call for meeting Adjourn</li> <li>• 2<sup>nd</sup> that</li> <li>• All in favor</li> <li>• Ajourned-11:08 a.m.</li> </ul>
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