

DEPARTMENT OF PUBLIC SAFETY

**REENTRY COMMISSION MEETING**

**MINUTES**

**October 5, 2018**

Present: Tim Hansen, Toni Bissen – Co Chairs, Wendell Murakawa, Jodie Maesaka-Hirata, Deputy Director of Corrections, Kimmy Takata, Gary Yabuta, Robert Merce, Noriko Namiki

Attendees: Monica Lortz, Heather Kimura, Irene Tanioka, Nettie Arias, Tani Dydasco, Kat Brady, Henry Curtis

Absent: Nolan Espinda, Toni Schwartz, Kimmy Takata

<b>MEMBER</b>	<b>TOPIC</b>	<b>DISCUSSION</b>
Tim Hansen, Co-Chairman	Introduction of Membership and Guests and Staff of the Reentry Coordination Office	
	Announcements	<ul style="list-style-type: none"><li>• Timothy Ho – resigned post, effective: August 10, 2018.</li></ul>
	Approval of minutes from May 11, 2018 meeting	<ul style="list-style-type: none"><li>• After various changes are made, minutes are approved;</li></ul>
Jodie Maesaka- Hirata, Deputy Director for Corrections (Dep-C)	Director's Report for the Commission	<ul style="list-style-type: none"><li>• Corrections Population Management Commission (CPMC) convened on June 27, 2018, with Nolan Espinda, Director for Public Safety, Chairman;</li><li>• Discussion included the current numbers assigned to the various facilities, the re- allocation of OCCC, and the "right-sizing" of other facilities,</li></ul>

		<ul style="list-style-type: none"> <li>• Performance measures to be discussed later in this meeting;</li> </ul>
<p>Monica Lortz, Corrections Program Development Officer for the RCO (CPDO-RCO)</p>	<p>Reentry Coordination Office (RCO) Topics to be covered: Staffing Changes Updates: Reentry Office's Comprehensive Plan (COMP) Existing projects</p>	<ul style="list-style-type: none"> <li>• Introduce Nettie Arias and Tani Dydasco as Specialists for the newly created Restitution Collection Project within RCO;</li> <li>• Specialists give brief overview of their duties;</li> </ul>
<p>Nettie Arias, Restitution Specialist, Victim Services reentry Office</p>	<p>Reports on Restitution Section that was recently added to RCO</p>	<ul style="list-style-type: none"> <li>• Funding is received through the federally funded, Victim of Crime Act (VOCA) grant, and duties include, coordinating payments with the Crime Victims Compensation Commission (CVCC), ensuring that restitution is made to the victims in a timely fashion through a centralized point (their office), and monitoring payment collections taken from an inmate's cash deposits, payroll from facility work lines and income earned while participating in the furlough program;</li> <li>• Coordinate payments between PSD and CVCC but the actual collecting is done by the facilities with mandatory collection amounts seeing an increase from 10% to 25% since the law went into effect (??);</li> <li>• <u>Commission</u>: What course of action is taken if restitution is not paid?</li> <li>• Notifies the Hawaii Paroling Authority (HPA) to determine a course of action/consequence if offenders fail/refuse to make restitution payments;</li> </ul>

		<ul style="list-style-type: none"> <li>• Records fail to show that inmates suffer any real consequence when they fail to pay their court-ordered restitution in full prior to release;</li> <li>• Victims can pursue issue legally in civil court but Commission states that they rarely do as it usually perpetuates the suffering;</li> </ul>
<p>Jodie Maesaka-Hirata, Dep-C</p>	<p>National model</p>	<ul style="list-style-type: none"> <li>• PSD is considered a national model for restitution collection by <ul style="list-style-type: none"> <li>• organizing the highest percentage of the inmates paying restitution and</li> <li>• <b>quantifying (?)</b> payments, which is one of the biggest hurdles to overcome when attempting to comply with the law;</li> </ul> </li> <li>• Collection began when Justice Reinvestment (J.I.) was introduced and at last check, PSD has collected approximately 2.6 million dollars in restitution;</li> <li>• <u>Commission</u>: Why does the responsibility of collecting restitution lay with the RCO?</li> <li>• Collecting court-ordered restitution is part of the transition process <ul style="list-style-type: none"> <li>• meant to teach the offender that they need to address concerns of their victims in order to move forward;</li> <li>• payments are part of the victim's closure process, so it is appropriate to be attached to the Victim Services Unit;</li> </ul> </li> </ul>

<p>Tim Hansen, Co Chair</p>	<p>Restitution</p>	<ul style="list-style-type: none"> <li>• Wants to acknowledge that the establishment of the Reentry office and Hawaii establishing a victim services unit was a huge accomplishment;</li> <li>• Legislature has wanted to see a reentry office set up within PSD for years;</li> <li>• Considers it a, “wonderful growth” that its finally happened and that the office is expanding;</li> </ul>
<p>Monica Lortz, CPDO/RCO, (continued)</p>	<p>Report on Staffing</p>	<ul style="list-style-type: none"> <li>• Ms. Shaye Kamada has been hired as the secretary for RCO, starting: October 15, 2018);</li> <li>• Interviews for the SAVIN system position within the Reentry office will be held later this month;</li> <li>• <u>Commission</u>: What is SAVIN?</li> <li>• SAVIN stands for the, “State Automated Victim Information Notification” system and is a system that automatically notifies any person who has registered, either via a phone call or text, of the release of the offender in question;</li> <li>• When notified, the registered person can call the reentry office to get additional information;</li> <li>• SAVIN is managed by a contracted agency based in Kentucky that runs 24-hours, 7-days-a-week;</li> <li>• <u>Commission</u>: Can the Reentry office provide a description of duties for each staff along with their picture?</li> <li>• A description can be added to the minutes for the next meeting;</li> </ul>

Tim Hansen, Co-Chair	Comprehensive Reentry Office Plan (CORP)- Update	<ul style="list-style-type: none"> <li>• Move to next subject on Agenda;</li> </ul>
Monica Lortz, CPDO/RCO	Report on CORP	<ul style="list-style-type: none"> <li>• <u>Commission</u>: What is the current status of Comprehensive Reentry Office Plan (CORP)? Who is assigned to work on it as the Commission continues to be informed that the office is, “working on it”.</li> <li>• No ONE person is given the assignment to work on the CORP, rather; it’s a collective effort, largely in part due to limited staff available;</li> <li>• Dep-C has asked that the CORP not be rushed in light of ACT 212, regarding performance measures, which will want to include within the CORP;</li> <li>• <u>Commission</u>: So when will the CORP be available for the Commission to view?</li> <li>• RCO will move to complete the CORP by the next meeting;</li> <li>• <u>Commission</u>: Is there an outline available, even though the finished product is not?</li> <li>• An outline can be provided by the next meeting;</li> <li>• <u>Commission</u>: Since the RCO’s CORP is also responsible to identify markers to address, Can you state where the RCO is lacking in programs currently available for offenders?</li> <li>• To effectively assist the offender, the RCO needs to identify what programs currently exist and where are the weak points, referring to programs both in and out of the facility;</li> </ul>

		<ul style="list-style-type: none"> <li>• <u>Commission</u>: Understands that there is a lot of work to do, but want to have a common understanding as to expectations, to make sure that the Reentry office has a clear plan that can be implemented and monitored;</li> <li>• Initially, 2016 saw a plan introduced but the department has been continuing to update the information over the last two years;</li> <li>• The most important thing is for key issues to be identified and standard operating procedures established;</li> <li>• <u>Commission</u>: Asks if past meeting minutes, power points, etc. and CORP outline can be made available for new appointees?</li> <li>• An outline of the CORP will be provided at the next meeting but past minutes, handouts etc. are already included in the folders each member is given to use as a reference during these meetings;</li> </ul>
<p>Monica Lortz, CPDO/RCO</p>	<p>Resource Guide and App</p>	<ul style="list-style-type: none"> <li>• Department's guide is similar to Aloha United Way's 211 system;</li> <li>• <u>Commission</u>: Who is this resource guide/app available to and how are inmates to get access to a mobile app?</li> <li>• The guide is available in hard cover with a copy found at each facility statewide for inmates to view before release; the app is available to inmates, parolees and their family that have access to a cell phone;</li> <li>• The RCO recently decided to review the guide annually to check for updates but</li> </ul>

		noted that anyone can email/call the office to update information;
Tim Hansen, Co-Chair	Existing Projects – Update	<ul style="list-style-type: none"> <li>• Move on to next topic on agenda</li> </ul>
Monica Lortz, CPDO/RCO	Report on Existing Projects Act 56	<ul style="list-style-type: none"> <li>• ACT 56 – “Civil Identification” came with \$25,000 from the Legislature, to use towards paying the fees but especially for indigent inmates born in Hawaii to get identification documents prior to release and has become a recurring allotment, to use as needed;</li> <li>• The department continues to experience difficulties in getting the Department of Transportation (DOT) and the Social Security Administration (SSA) to suspend the required face-to-face meeting to issue ID documentation;</li> <li>• <u>Commission</u>: Doesn’t Social Security Administration (SSA) Office regularly confiscate identification documents from applicants at these meetings?</li> <li>• Applicants are able to retain their documents (which are kept in their file until they are released from custody) but are still being required to show their documents <u>in person</u> at the time of applying;</li> <li>• <u>Commission</u>: Is there something that can be done to assist in to address difficulties?</li> <li>• Dep-C is currently working on a pilot project involving the DOT to resolve the issue with them but its still in the infant stage and there is still the SSA to deal with;</li> </ul>

		<ul style="list-style-type: none"> <li>• Because PSD does not personally “run” an inmate’s fingerprints through the FBI or store them, SSA is not sure this process meets their requirements;</li> <li>• So PSD is waiting on SSA to see if an inspection of Hawaii Criminal Justice Data Center (HCJDC) is sufficient to meet their requirements and if HCJDC is equally willing to allow such an inspection;</li> <li>• <u>Question</u>: Who is the data center under?</li> <li>• The Attorney General’s office;</li> </ul>
	Med Quest coverage prior to release	<ul style="list-style-type: none"> <li>• RCO has been working with the Health Care Unit Administrator, Wes Mun, to make sure that every offender released is medically covered, either by Med Quest or Medi-Care;</li> </ul>
Tim Hansen Co-Chair	Performance Measures	<ul style="list-style-type: none"> <li>• Details a discussion with CPDO Lortz, and Co-chair Bissen about the different data the department collects and which might be appropriate for the Commission to review for performance, especially since the Commission’s Strategic Plan talks about regular monitoring and evaluating key performances;</li> <li>• Pre-sentence reports (PSI) and reentry checklists were few of the subjects discussed to measure, but all had issues, making it difficult to collect;</li> <li>• Dep-C states that will have out copies on ACT 212 at next meeting, listing the performance measures;</li> <li>• <u>Commission</u>: What is the current status of the program matrix?</li> </ul>



		<ul style="list-style-type: none"> <li>• Dep-C to discuss with CPDO as to the projected completion date since it involves other divisions within the Department;</li> <li>• <u>Commission</u>: There appears to be a real disconnect between the reentry efforts of the department and the rationale behind the current uniforms that offenders wear while incarcerated at HCF (striped with different colors) and should be discussed further;</li> <li>• A discussion on the amount of staffing in place to support the Reentry Office also recommended as a topic for the next meeting.</li> </ul>
Tim Hansen Co-Chair	New Business Current vacancies within Commission	<ul style="list-style-type: none"> <li>• Two (2) vacancies total still exist:-</li> <li>• one (1) representative of the Speaker of the House (vacated by Glenn Hisashima),</li> <li>• one (1) representative of the Senate (vacated by Timothy Ho);</li> </ul>
	Public Testimony	<ul style="list-style-type: none"> <li>• Difference of opinions are shared as to how long testimony should be;</li> </ul>
	Final Business Schedule of meetings	<ul style="list-style-type: none"> <li>• <u>Recommendation</u> made to set schedule for 2018-2019;</li> <li>• Note made that setting a schedule does not preclude the Commission from convening another meeting in-between regularly scheduled ones;</li> <li>• Motion made and approved to set schedule for 2018-2019: December 7<sup>th</sup> (out of sequence); 2019: January 18<sup>th</sup>, April 19<sup>th</sup>, July 19<sup>th</sup> and October 18<sup>th</sup>;</li> <li>• Meeting is adjourned</li> </ul>

