	DEPARTMENT OF PUBLIC SAFETY CORRECTIONS ADMINISTRATION POLICY AND PROCEDURES	EFFECTIVE DATE: February 6, 2020	POLICY NO.: COR.17.04
		SUPERSEDES (Policy No. & Date): COR.10.1F.05 & 12/29/08	
SUBJECT: PERSONAL HYGIENE		Page 1 of 4	

1.0 PURPOSE

To ensure that all inmates housed in a Department of Public Safety (PSD) Facility have access to basic personal grooming items and to services necessary for the maintenance of personal hygiene.

2.0 SCOPE

This policy applies to all correctional facilities and their assigned personnel.

3.0 REFERENCES AND DEFINITIONS

.1 References

- a. Hawaii Revised Statutes (HRS), § 26-14.6, Department of Public Safety.
- b. HRS, § 353C-2, Director of Public Safety, Powers and Duties.
- c. Department of Public Safety (PSD), Policy and Procedures (P & P), COR.10.1F.01, Healthy Lifestyle Promotion.
- d. PSD, P & P, COR.11.01, Administrative Segregation and Disciplinary Segregation.
- e. PSD, P & P, COR.17.01, Personal Property, Confiscation and Disposition of.
- f. *Holt v. Hobbs*, 574 U.S. 352 (2015).

.2 Definitions

- a. **Approved Items:** Items available for sale to inmates, which are approved by the Institutions Division Administrator and the Wardens.
- b. **Contraband:** Any item in the possession of an inmate which is not authorized by the facility Warden, is in excess of the maximum quantity permitted, or is received or obtained from an unauthorized source and is not appropriate for criminal prosecution.
- c. **Indigent Inmate:** An inmate who has a zero balance in his/her trust account during the previous 30 days.

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- d. Inmate: For the purposes of this policy, the term inmate applies to sentenced felons as well as detainees.

4.0 POLICY

- .1 Wardens shall ensure that sufficient services and supplies are available so that all inmates are provided the opportunity to keep clean and to practice habits essential to the maintenance of personal hygiene.
- .2 Upon admission to a facility, inmates shall be issued personal hygiene items.
- .3 Inmates of all classifications shall have the opportunity to shower daily. Showers and laundry facilities shall be in good working order.
- .4 Inmates shall have the opportunity to have haircuts and shall have access to an individual shaving apparatus.
- .5 Laundry services shall run hours of operation sufficient enough to allow inmates to have a daily change of underwear where underwear is mandatory, and a weekly change of outer clothing, bed linens, and towels.
- .6 Inmates confined to a restrictive unit shall receive all rights and privileges of their particular segregation status as outlined in PSD, P & P, COR.11.01, Administrative Segregation and Disciplinary Segregation.
- .7 Health staff shall include personal hygiene techniques in health education and promotion classes for inmates and staff.

5.0 PROCEDURES

- .1 Personal Hygiene:
 - a. During the intake process, facility staff shall issue all inmates the following items:
 1. One (1) Toothbrush,
 2. One (1) Toothpaste,
 3. One (1) Comb or Hairbrush,

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- 4. Soap(s), and
 - 5. Toilet Paper.
- b. Additionally, all female inmates shall also receive:
- a. Sanitary napkins, tampons and panty liners, upon intake and/or provided access to these options in the housing units.
 - c. Medical and/or other health problems may necessitate issuance of additional items or alternative supplies.
 - d. Additional approved items for hygiene will be available through the inmate commissary.
 - e. Inmates transferring from one facility to another or indigent inmates will be issued the personal hygiene items listed above after it's been verified that they do not currently have the items in their property.
 - f. Excess personal hygiene items shall be considered contraband.
- .2 Showering:
- a. There are sufficient showers within each facility, which are thermostatically controlled to ensure the safety of inmates.
 - b. Health Care requirements may necessitate that an inmate adhere to a showering schedule to support good hygiene.
- .3 Grooming:
- a. Inmates will be provided routine access to hair cutting and shaving equipment that comply with applicable health care requirements.
 - b. Hair should be maintained as needed to support good hygiene.
 - c. In accordance with *Holt v. Hobbs*, 574 U.S. 352 (2015), the U.S. Supreme Court determined that the least restrictive alternative impact on an inmate's religious claims is that they shall be allowed to grow up to a ½ inch beard.
 - d. Inmates will be allowed freedom in personal grooming, except where a valid penological interests justifies otherwise.

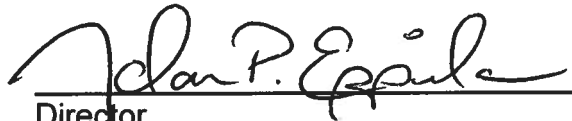
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APPROVAL RECOMMENDED:


Deputy Director for Corrections February 06, 2020
Date

APPROVED:


Director February 06, 2020
Date

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