

DEPARTMENT OF PUBLIC SAFETY

OFFICE OF THE DEPUTY DIRECTOR FOR CORRECTIONS

FUNCTIONAL STATEMENT

Under the general direction of the Director of Public Safety, administers, through subordinate staff offices and line divisions programs, services and facilities for the detention, custody, care, and redirection of persons committed to the control of the department pursuant to law.

1. Directs the design and development of the corrections system of programs, services, and facilities, including goals, objectives, priorities, and policies, and recommends implementation along the with plans and strategies for such implementation.
2. Directs divisional operating and capital budget formulation and justification functions, including the review and adjustment of recommendations relative to staffing, space requirements, equipment, supplies, contract services, and so forth from all subordinate components.
3. Promotes public, legislative, and central staff and criminal justice agencies support of correctional plans and programs through community forums, legislative hearings on budgets and proposed legislation, and interagency dialogue and cooperation.
4. Establishes and directs expenditure and other management controls for the ongoing review of operations, resolution of potential problems, and response to emergency situations through regular and special operational reports, periodic staff meetings, on-site visits on a regular as well as emergency basis, special instructions, and other means.
5. Directs and coordinates the implementation of policy, and operational and organizational changes to improve the effectiveness and efficiency of programs, services, and functions.

APPROVED