

## Summaries At-A-Glance: SAVIN Governance Committee (SGC)

Meeting Date	January 31, 2023
<b>ATTENDEES</b>	<p>Members Present: Randi Barretto, Crime Victim Compensation Commission (CVCC-SGC Chair); Dayna Miyasaki, Judiciary (JUD); Toby Wilson (Victim Representative); Anita Ahuja, Maui Victim Witness (Maui VW), Rebecca Vogt Like, Kauai Office of the Prosecuting Attorney (Kaua'i PA); Rosemarie Albano, Honolulu Victim Witness Kokua Services (Hon VWKS); Angelina Mercado, Hawaii State Coalition Against Domestic Violence (HSCADV); Julie Ebato, Dept. of the Attorney General, Crime Prevention and Justice Assistance Division (AG-CPJAD); Corey Reincke, Hawaii Paroling Authority (HPA)</p> <p>Designees Present: Tara Benevides, Hawaii Victim Witness Program (Hawaii VWP)</p> <p>Others Present: Tani Dydasco, Dept. of Public Safety, SAVIN Coordinator (PSD-SAVIN); Storm Poomaihealani, (Kauai VWP); Nettie Arias, Dept. of Public Safety, Restitution and Victim Services (PSD-RAVS); Leanna Bair, (CVCC); Pamela Ferguson-Brey, (ED – CVCC)</p> <p>Members Absent: Rade Vanic, Honolulu Police Dept. (HPD); Tivoli Faaumu, Maui Police Dept. (MPD); Rio Amon-Wilkins, Hawaii Police Dept. (Hawaii PD); Todd Raybuck, Kauai Police Dept. (KPD); Stephen Frye, (Hawaii VWP); Karlotta Carvalho, Mothers Against Drunk Driving (MADD); Cindy Shimomi-Saito, Sex Abuse Treatment Center (SATC); Lisa Sur, Dept. of Public Safety, Information Technology Services (PSD-ITS); Tommy Johnson, Dept. of Public Safety, Director (PSD-DIR)</p>
<b>DISCUSSIONS</b>	<ul style="list-style-type: none"> <li>• <b>*Agenda change (NEW)</b></li> </ul> <p><i>DISCUSSION/CONCERN(S)</i></p> <ul style="list-style-type: none"> <li>• Ms. Barretto (SGC Chair) noted changes to the agenda include a few legislative updates and agenda formatting.</li> </ul>
	<ul style="list-style-type: none"> <li>I. <b><u>Review and Approval of Meeting Minutes</u></b></li> </ul> <p><i>DISCUSSION/CONCERN(S)</i></p> <ul style="list-style-type: none"> <li>• The November 3, 2022, meeting minutes have been reviewed by the committee.</li> <li>• The Committee approved the final meeting minutes.</li> </ul> <p><b>ACTION PLAN</b></p> <ul style="list-style-type: none"> <li>• Ms. Dydasco (PSD-SAVIN Coordinator) to have the final meeting minutes posted to the PSD SAVIN website.</li> </ul>
	<ul style="list-style-type: none"> <li>• <b>*Legislative Updates (NEW)</b></li> </ul> <p><i>DISCUSSION/CONCERN(S)</i></p> <ul style="list-style-type: none"> <li>• Ms. Barretto (SGC Chair) addressed the email sent to the Committee the day before regarding Senate Bill 369 which prohibits the Dept. of Public Safety (PSD) from receiving commission payments from telephone service providers based on inmate calls. Ms. Barretto reiterated the SAVIN program being primarily funded by this source and urgently requested testimonies be submitted by 3pm. A copy of PSD's draft testimony and language from 2012 testimonies were included in the email attachment for use.</li> <li>• Ms. Mercado (HSCADV) questioned how the bill came about, the emphasis behind it, and the possible solutions.</li> <li>• Mrs. Ferguson-Brey (CVCC) stated it's a Women's Caucus Justice Reinvestment Initiative (JRI) Bill from 2012, and the interest was to make sure it was self-funded, ensure that it was separate, and could only be used for a victim's service purpose. Currently SAVIN receives a 4% tax on commissary purchases and tax on the use of telephones. PSD's testimony points out the current tax is far below what the FCC suggests. She expressed that it's not a negative to say the department is focused on the offender, but over the years they were asked multiple times by different people in PSD to give them resources and money from SAVIN, and that it serves to have a dedicated funding source due to victim's services being cut across the system during economic problems in the state.</li> </ul>

- Ms. Mercado (HSCADV) asked whose idea it was to make it so that PSD can't contract out for phone services. She stated the commission is a separate thing, but if they do anything with this bill with respect to disallowing private contracts, then how are phone services getting into the prisons.
- Mrs. Ferguson-Brey (CVCC) responds that there are phone services and points to the testimony from PSD in regard to the negotiation for the phone contract. The current system also serves victims. Previously when offenders called and threatened victims, there was no way to pick that up, but now the system itself records and keys in to threatening words, so the department uses it to fund SAVIN and protect victims across the system. She stated that our focus is to save the fund for victims.
- Ms. Like (Kaua'i PA) asked what will happen if it passes, logistically for SAVIN.
- Mrs. Ferguson-Brey (CVCC) responded that there won't be enough money to fund the system in the end.
- Ms. Like, (Kaua'i PA) asked when that would occur.
- Mrs. Ferguson-Brey (CVCC) stated sometime down the road but assumes they won't be able to hire the staff either. From a legislative perspective, we just need to kill it, (the Bill) and educate the legislators. Somehow there's a disconnect between what this money does and whether or not it violates the FCC's prohibitions against usurious charges for offenders. SAVIN deductions have been happening since 2012 so there has been no problem. When the JRI bill was up in 2012, Kat Brady and the offender community lobbied hard, so she thinks we can kill this bill.
- Ms. Like (Kaua'i PA) asked if there was an alternate source of funding if it passed, would there have to be legislation proposed to fund SAVIN in an alternative way.
- Mrs. Ferguson-Brey (CVCC) responded the bad part about funding in an alternative way is general fund money, which means all the problems talked about, and doesn't think they proposed an alternate. In the end or behind the scenes we talk about an alternative, but to give them an alternative is to submarine the efforts to kill this bill, so please don't suggest an alternative.
- Ms. Like (Kaua'i PA) states the intent of the Bill seems reasonable to her in that inmates shouldn't pay a lot of money because it reduces recidivism if they have family support on the outside, however, having those two things linked together, although she understands the consistency of revenue, seems problematic.
- Mrs. Ferguson-Brey (CVCC) responds she doesn't think it's problematic if you read PSD's testimony.
- Ms. Like (Kaua'i PA) said she did, it sounds worse in the Bill than in PSD's testimony, like PSD is making all this money off of people who have no money but in reality, it's much less than is represented in the Bill. The two intents being linked seems problematic and she's unsure how the legislature will handle that.
- Ms. Wilson (Victim Rep.) stated it's interesting that there were seven guys behind this bill and asked if they just don't know how these funds are used or if they think PSD is just profiting off of this.
- Mrs. Ferguson-Brey (CVCC) answered affirmatively and said that's what the legislative process is about, to inform legislators, and thinks that's why most Bills die. She expressed disbelief in having to ask for \$300,000 in the approach of a funding crunch during the middle of the session that is not part of the administrative budget holds a lot of problems.
- Ms. Wilson (Victim Rep.) explained she understands the perspective of the Bill is that we're gouging the inmates but if they had the knowledge that the funds are being used to support victims, as she herself supports restorative justice and family communication, but not at the expense of victims. She stated she felt like the people creating this Bill just didn't realize where the funding was going or hope they didn't.
- Mrs. Ferguson-Brey (CVCC) responded she thinks it would have said that in the preamble of the Bill. She stated that the role of the SGC is to be spokespersons for the system and victims. She also pointed out that if PSD did charge the suggested amount, we would also have a problem having a lot of money in the SAVIN pool, and fortunately that's not the case.
- Ms. Mercado (HSCADV) stated she was really caught by surprise by this.

	<ul style="list-style-type: none"> <li>• Mrs. Ferguson-Brey (CVCC) reminded everyone to stay in touch should there be any clarification or further information needed.</li> </ul> <p><b>ACTION PLAN</b></p> <ul style="list-style-type: none"> <li>• Ms. Barretto (SGC Chair) to email a copy of the SAVIN Governance Committee’s (SGC) draft with the language opposing the Bill out to the committee and will be putting the link to submit testimony in the chat following the meeting.</li> </ul>
	<p><b>II. SAVIN and Restitution and Victim Services (RAVS) Directed Reorganization</b></p> <p><i>DISCUSSION/CONCERN(S)</i></p> <ul style="list-style-type: none"> <li>• Ms. Barretto (SGC Chair) announced the new SAVIN Coordinator, Tani Dydasco and noted the great job she’s doing in catching up with the system and what’s going on. The SAVIN Coordination office is going to consist of (1) SAVIN Coordinator, (2) SAVIN Advocates, and a Clerk. The SAVIN Advocate and Clerk positions were posted, and she has concerns that the position descriptions don’t include experience specific to victims, it is important that that language is included.</li> <li>• Ms. Wilson (Victim Rep.) agreed. She thinks it’s key to the mindset that the person brings in.</li> <li>• Ms. Barretto (SGC Chair) noted Ms. Dydasco has been charging full speed ahead, trying to understand what everyone’s roles are, trying to keep the system going, she’s been working very closely with APPRISS to provide everyone with the feedback they need to make sure the system is the best that it can be.</li> <li>• Ms. Dydasco (PSD-SAVIN Coordinator) commented that the past half year has been uncertain with regards to the SAVIN office and the changes. She is unsure of her qualifications regarding the position descriptions and what the near future of the office will be.</li> <li>• Ms. Barretto (SGC Chair) stated they are still determining if the positions will be civil service or exempt, and that PSD has yet to tie a lot of pieces together so there’s a clear understanding of the direction the program is going. Since the 2012 strategic planning, the goal was to bring SAVIN, RAVS, and CVCC together as a one-stop-shop post-conviction unit, but they need to hire for those positions. She will keep the SGC updated and will send out the position descriptions for feedback.</li> <li>• Mrs. Ferguson-Brey (CVCC) shared her concern and will be sending out a copy of the letter that the SGC sent to Ted Sakai in 2014 when the department had not hired someone to run the SAVIN program. She read an excerpt from the letter, “The committee recommends that the qualifications of the full-time administrator include the ability to meaningfully collaborate with members of the committee and other victim service providers. Substantial knowledge and experience in victim services and the impact of crime on victims.” Her concern is these job descriptions highlight experience with offenders but do not require knowledge or experience in working with crime victims. She said it would be possible for the committee to take a vote and recommend the department redo the job descriptions to include the language.</li> <li>• Ms. Barretto (SGC Chair) set that into motion. Once everyone reviews the position descriptions, they will see language specific to victims in the skills, but the conflict is that the requirement isn’t there. She motioned the members to push for this as well as get an update on what’s going on and why they haven’t been hired for. She motioned to develop a letter from the committee.</li> <li>• Ms. Albano (Oahu VWKS) asked what qualifications the position descriptions list.</li> <li>• Ms. Barretto (SGC Chair) answered that it is very general and much to do with corrections not victim services.</li> <li>• Ms. Mercado (HSCADV) requested that they take a break in the agenda to review the position descriptions and be able to discuss in this meeting.</li> <li>• Mrs. Ferguson-Brey (CVCC) stated they tried multiple times to include victim services, but it was never adopted.</li> <li>• Ms. Albano (Oahu VWKS) asked if the minimum education qualification is a Bachelor’s in Behavioral Sciences? She stated they</li> </ul>

	<p>themselves are having a difficult time recruiting, her concerns are in the qualifications, and unsure if they want to limit the pool that way but understands what is trying to be said.</p> <ul style="list-style-type: none"> <li>• Ms. Barretto (SGC Chair) responded they are acknowledging that someone with this specific knowledge and skill is a benefit to this role.</li> <li>• Mrs. Ferguson-Brey (CVCC) added from her experience she anticipates that because they serve offenders and ‘they’re victims too’, that means you have victim experience, which is very different from what they are looking at.</li> <li>• Ms. Barretto (SGC Chair) noted the Corrections Program Specialist (CPS) I position refers to the SAVIN Advocate and the CPS II position refers to the SAVIN Coordinator, and that it does indicate ‘Two and one-half (2 – ½) years of progressively responsible professional counseling or other related social services work experience’.</li> <li>• Mrs. Ferguson-Brey (CVCC) responded that because they provide counseling services in the facility to offenders, it doesn’t seem to her that that goes to the heart of providing victim services. Their concern is that it applies to the case workers in the facility.</li> <li>• Ms. Dydasco (PSD-SAVIN Coordinator) noted the basic education requirements.</li> <li>• Mrs. Ferguson-Brey (CVCC) clarified that this is the job description for people to do corrections work, they have been working for years on these descriptions to make sure the language is included, and they are surprised that it wasn’t. PSD published it internally and runs the risk of getting corrections people who want out of corrections as opposed to those who know how to do direct victim services.</li> <li>• Ms. Wilson (Victim Rep.) expressed her disappointment and said the mindset of the description is clearly corrections perspective, and that if victim witness program and prosecutor’s office had written it, it would have a totally different feel.</li> <li>• Ms. Barretto (SGC Chair) reiterated that the language in the skills, major duties, and responsibility does come from RAVS, Victim Witness, and victim service agencies, but the emphasis should be on the requirement portion, which is where the concern is.</li> <li>• Mrs. Ferguson-Brey suggested that in the essence of time, review, and collaboration, a letter be drafted by a few people and sent out to everyone.</li> <li>• Ms. Barretto (SGC Chair) agreed and stated she can write up a draft today, send it out for review and/or questions, and decide on moving forward with it.</li> <li>• Ms. Wilson (Victim Rep.) and Ms. Mercado (HSCADV) affirmed helping with the draft review.</li> </ul> <p><b>ACTION PLAN</b></p> <ul style="list-style-type: none"> <li>• <b><u>Ms. Barretto (SGC Chair) to draft a letter regarding the SAVIN position descriptions, for review by the committee.</u></b></li> </ul>
	<p><b>III. SAVIN Marketing and Swag</b></p> <p><i>DISCUSSION/CONCERN(S)</i></p> <p>UPDATE: SAVIN Swag order for Committee Members/Community Outreach:</p> <ul style="list-style-type: none"> <li>• New swag items were received from last year’s allotted APPRISS budget. Ms. Dydasco (PSD-SAVIN Coordinator) to go through previous inventory, sort out expired items, update the inventory list, and request orders from the committee.</li> </ul> <p>SAVIN Public Service Announcements for TV Radio Marketing Campaign:</p> <ul style="list-style-type: none"> <li>• Ms. Dydasco (PSD-SAVIN Coordinator) has reached out to 3 media contacts and will be meeting up with them soon to go over new outreach proposals.</li> </ul> <p>UPDATE: SAVIN Brochure Translations:</p> <ul style="list-style-type: none"> <li>• Ms. Dydasco (PSD-SAVIN Coordinator) received update from APPRISS that the current brochures are outdated and don’t fall within APPRISS’ current branding guidelines, however, all the information in the brochure is still valid and can continue to be used. She is in the process of</li> </ul>

	<p>ordering updated brochures and pricing translated brochures.</p> <ul style="list-style-type: none"> <li>• Ms. Barretto (SGC Chair) asked what languages we currently have.</li> <li>• Ms. Dydasco (PSD-SAVIN Coordinator) responded she doesn't think there are any.</li> <li>• Ms. Wilson (Victim Rep.) recalled none being translated, it had been a to-do item, but never happened.</li> </ul> <p><b>ACTION PLAN</b></p> <ul style="list-style-type: none"> <li>• Ms. Dydasco (PSD-SAVIN Coordinator) to work on swag inventory updating, updated brochures, translated brochures, and new outreach proposals.</li> </ul>
	<p><b>IV. <u>Notification Settings</u></b>  <i>DISCUSSION/CONCERN(S)</i>  Language Update for SAVIN Release Notifications:</p> <ul style="list-style-type: none"> <li>• Updated language for the advanced release/sentenced with pending charges was found and APPRISS was notified about a month ago. APPRISS is researching why the updated language is not being used and working on getting it changed.</li> <li>• There was an issue with the automated-resync notification language being too vague and un-reliable. Ms. Dydasco (PSD-SAVIN Coordinator) to explore amended language for review and feedback from the committee.</li> </ul> <p>UPDATE: Standardizing Victim Notification Requests (VNR):</p> <ul style="list-style-type: none"> <li>• Ms. Dydasco (PSD-SAVIN Coordinator) to send out a meeting invite for this workgroup. She acknowledged it got delayed and pushed aside during the holiday season.</li> <li>• Ms. Barretto (SGC Chair) asked which agencies are part of this subcommittee.</li> <li>• Ms. Dydasco (PSD-SAVIN Coordinator) recalled a rep from each victim witness county, Dennis Dunn, and she believes someone from HPA. She couldn't recall for sure and will go back and check.</li> <li>• Ms. Barretto (SGC Chair) reminded the changes in staffing, and reiterated the longevity of this discussion topic, and requested to receive updates on the workgroup meeting.</li> </ul> <p><b>ACTION PLAN</b></p> <ul style="list-style-type: none"> <li>• Ms. Dydasco (PSD-SAVIN Coordinator) to work on auto-resync language updated for committee feedback.</li> <li>• Ms. Dydasco (PSD-SAVIN Coordinator) to send out workgroup meeting invite and provide updates to the committee.</li> </ul>
	<p><b>V. <u>SAVIN Request for Proposal (RFP) Updates</u></b>  <i>DISCUSSION/CONCERN(S)</i>  FY 2021 SAVIN Contract (end date: April 2023):</p> <ul style="list-style-type: none"> <li>• Current APPRISS contract ends April 2023. PSD will be filing for an extension. Ms. Barretto (SGC Chair) reminded the group of past talks of extensions and problems not getting information. She stated this time is a little different as they've since had the migration, have been getting used to the migration, working out the concerns and issues, and figuring out what they like about the system. She added that the extension does allow additional time for the SAVIN Coordinator to figure out the system and put together comparison charts so the committee can include specific items into the RFP draft. The extension will go on for (1) year.</li> <li>• PSD is currently in the process of getting a new offender tracking system, so the extension also allows for smart planning since it's imperative the two systems are compatible.</li> </ul>

	<p>SAVIN RFP Subcommittee Meeting:</p> <ul style="list-style-type: none"> <li>• Subcommittee for this RFP to reconvene, noting possible changes of the members. The subcommittee will review the RFP language and make sure it is in line with the feedback being reported before submitting for another go around.</li> <li>• Ms. Mercado (HSCADV) clarified what she’s hearing is that we don’t have enough information so the best thing for us to do is extend until we get enough information to determine if a whole new vendor is going to be necessary. She noted she doesn’t think there are many options for new vendors.</li> <li>• Ms. Barretto (SGC Chair) agreed and stated that they hadn’t had a chance to break it down with the committee with regard to the new migration that just happened, and we are finally at a calm.</li> <li>• Ms. Dydasco (PSD-SAVIN Coordinator) also agreed. She noted the pending issues that have been resolved and certain aspects have been aligned, some possibly better than before, finally fine tuning the last bit of it, and getting used to the newer system which is a little more user friendly. She agrees the extension is a good idea to buy time to weigh out the important items.</li> <li>• Ms. Barretto (SGC Chair) suggested that the extension not be used to drag our feet in getting the language out there, because everything does take time including getting vendor demos coordinated for the SGC and compiling the comparison information for reporting out to the SGC.</li> </ul> <p><b>ACTION PLAN</b></p> <ul style="list-style-type: none"> <li>• Ms. Dydasco (PSD-SAVIN Coordinator) to send dates and invites out for the RFP Subcommittee.</li> </ul>
	<p><b>VI. <u>Monthly SAVIN Reporting</u></b></p> <p><i>DISCUSSION/CONCERN(S)</i></p> <p>Monthly SAVIN DATA, SAVIN Inquiry Form Procedures, and Status of SAVIN Special Funds:</p> <ul style="list-style-type: none"> <li>• Ms. Dydasco (PSD-SAVIN Coordinator) presented reports for November and December 2022 which include graphs of the notification data and APPRISS customer support statistics, and SAVIN financial summaries per reporting period. She updated that the HPA trigger Parole Revoked is working in the testing environment, and that the remaining triggers regarding parole interstate transfers be deferred to the workgroup for hardcopy notification requests. She noted this may or may not change after the new offender tracking system is up and running and what that will entail for notification capabilities then.</li> <li>• APPRISS open/closed tickets reported on with a few issues that arose for example certain mugshots not appearing in Vinelink, problematic notification language, and facility input errors and miscommunication.</li> <li>• Inquiry forms will be updated to change the contact person from Monica Lortz to Tani Dydasco. Ms. Dydasco (PSD-SAVIN Coordinator) noted she doesn’t see too many of the actual forms being used and will still accept inquiries via email, however, they will all be tracked the same way.</li> <li>• Ms. Barretto (SGC Chair) asked if instructions and protocols will be sent out regarding the submittal of inquiries.</li> <li>• Ms. Dydasco (PSD-SAVIN Coordinator) affirmed.</li> </ul> <p><b>ACTION PLAN</b></p> <ul style="list-style-type: none"> <li>• Ms. Dydasco (PSD-SAVIN Coordinator) to send out updated inquiry form and submittal instructions to the SGC.</li> </ul>

OTHER BUSINESS	<p><b>VII. <u>Other Business</u></b>  <i>DISCUSSION/CONCERN(S)</i>          SAVIN Governance Committee Membership and Expirations (Nomination)</p> <ul style="list-style-type: none"> <li>• Updates for the member/contact list were previously sent out to everyone with changes in members and retiring parties. There was one expired member, Fred Hyun. Contact was made for HPA’s new administrator, Corey Reincke as the new member.</li> <li>• Discussion continued on the intent to return to in-person meetings. Under the statute, SAVIN will pay for travel for those in the outer islands. Information is still being gathered on how those procedures are set-up again. Hybrid meetings are also on the table. The intent is to be eventually all in-person.</li> </ul> <p><b>ACTION PLAN</b></p> <ul style="list-style-type: none"> <li>• Ms. Dydasco (PSD-SAVIN Coordinator) to research logistical information for preparing in-person/hybrid meetings including travel arrangements and reimbursals.</li> </ul>
NEXT MEETING ADJOURNMENT	<p><b>VIII. <u>Adjournment:</u></b></p> <ul style="list-style-type: none"> <li>• <u>The meeting was adjourned at approximately 10:15 a.m.</u></li> <li>• <u>The next meeting is tentatively set on Monday, April 17, 2023, (9:30 am -11:00 am)</u></li> </ul>